

## Minutes

*(verified with meeting transcript)*

### **CENTRAL INTERSTATE LLRW COMMISSION SPECIAL TELEPHONE MEETING Thursday, January 25, 2007, 9:00 A.M. (CST)**

In compliance with Commission Bylaws and Rules, a meeting notice announcing the date, time, location and agenda availability was mailed to the interested parties on January 11, 2007.

A Special Telephone Meeting of the Central Interstate LLRW Commission was held Thursday, January 25, 2007 for the purpose of taking action on meeting minutes, export applications, budget adjustment and KPMG FY06 audit.

Participating in the meeting via telephone were: Bernie Bevill, Arkansas Alternate Commissioner; Joe Harkins, Kansas Commissioner; Thomas Bickham, Louisiana Commissioner; and Catherine Sharp, Oklahoma Commissioner and Chairperson.

Present in the Commission office, 1033 'O' Street, Suite 636, Lincoln, Nebraska, was Rita Houskie, Commission Administrator. One member of the public present by telephone was Terry Morrill.

The meeting was called to order at approximately 9:03 A.M. and all Commissioners responded to the roll call. No requests by members of the public were made to speak during the general public comment period.

The Chair introduced the agenda item and asked for a motion to approve the meeting minutes from July 20, 2006 and September 26, 2006.

**Motion** by Louisiana, second by Arkansas, **to approve the July and September 2006 meeting minutes.**

Motion **passed** 4-0

The Chair introduced the next agenda item that related to export applications. The Commission Administrator indicated that the fees had been received from the exporter marked 'pending'.

**Motion** by Arkansas, second by Louisiana, **to approve the export applications for FAA Mike Mahoney Aeronautical Center in Oklahoma, Independence Community College in Kansas and Biomedical Research Foundation in Louisiana for fiscal year 2006-2007.**

Motion **passed** 4-0

The Chair made a brief statement as to the need for the budget adjustment. She indicated that the litigation was complete and an appeal was not expected.

**Motion** by Arkansas, second by Louisiana **to approve the increase to the legal line item expense for fiscal year 2006-2007 administrative budget** *(amended to include)*

**and the increase to export fee revenues and the use of additional administrative reserves.**

The Kansas Commissioner suggested that the motion include the increase to revenue as well as the expense increase. The maker of the motion agreed to the amendment as did the seconder, resulting in the above stated motion.

Motion **passed** 4-0

The Chair asked for a motion to accept the KPMG audit of the Commission for fiscal year 2005-2006.

**Motion** by Kansas, second by Arkansas **to accept the KPMG FY2005-2006 audit of the Commission.**

Discussion followed the above stated motion with the Kansas Commissioner expressing concern over the auditor's comments regarding the lack of segregation of duties or other mitigating controls over disbursements under \$5,000. He suggested contact be made with the auditor and alternatives to current policy be requested. The Arkansas Commissioner agreed. The Chair indicated that she would make contact and report at the next scheduled meeting to be held in June 2007.

With no other business coming before the Commission:

**Motion** by Oklahoma, second by Arkansas, **to adjourn the meeting.**

Motion **passed** 4-0

The meeting was adjourned at approximately 9:18 A.M.